



## **GUIDE FOR VOTERS**

### **HOW TO SIGN A CANDIDATE'S ONLINE NOMINATION PETITION**

For the August 5, 2025 Prescott Primary Election for Mayor and Three (3) Council Members candidates may choose to collect up to the minimum number of required nomination petition signatures using the Secretary of State's Office (SOS) online petition portal system (E-QUAL).

Candidate Petitions can be signed beginning Tuesday, January 7, 2025 through Sunday, April 6, 2025.

Voters looking to sign an online candidate nomination petition must complete the following steps:

- STEP 1. GO TO THE ONLINE PETITION PORTAL (E-QUAL)**
- STEP 2. COMPLETE THE VOTER AUTHENTICATION**
- STEP 3. COMPLETE THE VOTER ADDRESS VERIFICATION**
- STEP 4. REVIEW AVAILABLE CANDIDATE PETITIONS**
- STEP 5. SIGN A PETITION**
- STEP 6. COMPLETE THE VOTER SIGNATURE CONFIRMATION**
- STEP 7. RECEIVE A CONFIRMATION NUMBER**

## STEP 1. GO TO THE ONLINE PETITION PORTAL (E-QUAL)

Go to: <https://apps.azsos.gov/equal/> and click on 'SIGN A CANDIDATE NOMINATION PETITION'.



## STEP 2. COMPLETE THE VOTER AUTHENTICATION

Fill out the following fields:

- ✓ First name
- ✓ Last name
- ✓ Date of birth
- AND
- ✓ Driver license number or non-operation ID
- OR
- ✓ Voter registration number AND last 4 of social security number

**Voter Authentication**

The voter authentication screen requires personal information. This information is used to access your voter registration record and is not used for any other purpose. The personal information you provide will not be shared with any candidate or any candidate committee, except if you decide to sign a nominating petition or \$5 Qualifying Contribution Form. In which case, the same information you would provide on a paper nominating petition or \$5 Qualifying Contribution Form will be available to the candidate.

[More information about this system](#)

\* Indicates a required field

First Name: \*

  
  

Last Name: \*

  
  

Date of Birth (MM/DD/YYYY): \*

  
  

You must enter either your Driver License Number OR your Voter Registration Number and the last 4 of your Social Security Number.

Driver License Number / Non-Operating ID:

  
  

OR

Voter Registration Number:  AND Last 4 of Social Security Number:

### STEP 3. COMPLETE THE VOTER ADDRESS VERIFICATION

The address is verified against the voter registration record.

- ✓ Click YES, if the partial street address and zip code are correct
- ✓ Click NO, if the partial street address is outdated or incorrect\*

#### Voter Address Verification

Log off and exit

For privacy and confidentiality reasons, E-Qual will not display your full address on record. The first few characters of your address and ZIP Code are displayed to help you determine if your address needs to be updated.

**Do you still live at this address?**

1720 x xxxxxx xx  
xxxxxxx, AZ 85007

Yes

No

\*If NO was selected the below error message will display. The voter must update their voter registration record online at [www.servicearizona.com](http://www.servicearizona.com) before signing a petition.

#### Voter Authentication

We were unable to locate a voter record using the information provided or we found your voter record but you are ineligible to use the E-Qual system at this time because of the status of your registration. If you believe you received this message in error, please try again and enter your information exactly as it appears on your voter registration record. If you still receive this message, please contact the Secretary of State's Office at 602-542-8683 or 1-877-THE-VOTE.

If you are not a registered voter and wish to register, please visit [www.servicearizona.com](http://www.servicearizona.com). If you register online, please allow 2-3 days before attempting to access E-Qual.

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[More information about this system](#)

## STEP 4. REVIEW AVAILABLE CANDIDATE PETITIONS

A list of all current and available petitions will display by office.

✓ Click on the name of the candidate you wish to sign a petition for.

Please Note:

→ Voters can only sign ONE petition per office to be filled (i.e. ONE petition for the office of Mayor and up to THREE petitions for Council).

### Available Petitions

Click on a candidate's name to view and/or sign the petition.

Candidate	Office Sought	Election	Status
<a href="#">Council Candidate 1</a>	City of Prescott Test City Councilmember	City of Prescott Test	Open <sup>1</sup>
<a href="#">Council Candidate 2</a>	City of Prescott Test City Councilmember	City of Prescott Test	Open <sup>1</sup>
<a href="#">Council Candidate 3</a>	City of Prescott Test City Councilmember	City of Prescott Test	Open <sup>1</sup>
<a href="#">Council Candidate 4</a>	City of Prescott Test City Councilmember	City of Prescott Test	Open <sup>1</sup>

NOTE: You may sign up to 3 petitions for this office

Candidate	Office Sought	Election	Status
<a href="#">Mayor Candidate 1</a>	City of Prescott Test Mayor	City of Prescott Test	Open <sup>1</sup>
<a href="#">Mayor Candidate 2</a>	City of Prescott Test Mayor	City of Prescott Test	Open <sup>1</sup>

NOTE: You may sign up to 1 petitions for this office

#### Explanation of Status Values:

1. This petition is available to you to sign.
2. You already signed this petition.
3. The candidate has closed this petition. If you wish to contact the candidate, please view the petition for contact information.
4. This petition is closed as the candidate has received the maximum number of signatures allowed to be collected via E-Qual. If you wish to contact the candidate, please view the petition for contact information.
5. N/A
6. You have signed the maximum number of nomination petitions allowed for this office.
7. You already signed this candidate's nomination petition under the old district lines. You are unable to sign this candidate's nomination petition again, even though it designates a new legislative district. The Secretary of State's Office will accept nomination papers designating the previous or new legislative districts.

[My E-Qual Signatures](#)

## STEP 5. SIGN A PETITION

- ✓ Provide an email address to the candidate if you would like (OPTIONAL).
- ✓ Click YES if you want to sign the petition.
- ✓ Click NO if you don't want to sign the petition.

### Council Candidate 1

#### NOMINATION PETITION FOR CITY COUNCIL MEMBER

I, the undersigned, a qualified elector of the city of Prescott, county of Yavapai, state of Arizona, do hereby nominate Council Candidate 1 who resides at 123 Main Street Prescott AZ 86303 in the city of Prescott, county of Yavapai for the office of City Council to be voted for at the City of Prescott Test election to be held December 3, 2024, and I hereby declare that I am qualified to vote for this office and that I have not signed and will not sign any nomination petitions for more personas than the number of candidates necessary to fill such office at the next ensuing election. I further declare that if I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the county reorder for purposes of updating my voter registration file.

#### CANDIDATE INFORMATION:

Name: Council Candidate 1  
Jurisdiction: City of Prescott  
Election: City of Prescott Test  
Office Sought: Test City Councilmember

#### MY INFORMATION:

My Email Address:

Verify My Email Address:

☐ You may provide my email address to the candidate

I authorize the use of my digitized signature and address to the Secretary of State and County Recorder for the purposes of signing this petition. I hereby affirm that the information I have provided in this application is true and correct and agree that it is my obligation to keep this information up-to-date. I further acknowledge that I am aware that providing false information is a Class 6 felony.

I hereby affirm the above by clicking the "Yes, I want to sign this petition" button.

You may only sign 3 petitions for this office.

Yes. I want to sign this petition

No, I do not want to sign this petition

## STEP 6. COMPLETE THE VOTER SIGNATURE CONFIRMATION

- ✓ Confirm whether you want to sign the petition or not by selecting  
'Yes, I want to sign this petition'  
OR  
'No, I do not want to sign this petition'

### Are you certain that you want to sign this petition?

CANDIDATE INFORMATION:	MY INFORMATION:
Name: Council Candidate 1	My Email Address:
Jurisdiction:: City of Prescott	You may provide my email address to the candidate: No
Election: City of Prescott Test	
Office Sought: Test City Councilmember	

Yes, I want to sign this petition

No, I do not want to sign this petition

## STEP 7. RECEIVE A CONFIRMATION NUMBER

After a petition has been signed, a confirmation number will be provided confirming your signature was added to the petition.

### Confirmation Number 7656

Your signature has been added to this petition.

Please print this page as your confirmation that you signed this petition.

CANDIDATE INFORMATION:	MY INFORMATION:
Name: Council Candidate 1	My Email Address:
Jurisdiction: City of Prescott	You may provide my email address to the candidate: No
Election: City of Prescott Test	Signed: October 24, 2024
Office Sought: Test City Councilmember	

[Show me the Petitions that I am eligible to sign](#)

To view more petitions, click on 'Show me the petitions that I am eligible to sign'.

To Log off – Click on 'Log off and exit'.