Date

Name of Neighbor

Address of neighbor (must be owners address)

Prescott, AZ 8630?

Dear [Neighbor],

As required by Prescott City Code, this notice is to property owners in immediate proximity on all sides of vacation rental property. In 2016, the Arizona legislature adopted a new law which takes effect on January 1, 2017, and which prevents cities and towns from prohibiting vacation rentals or short-term rentals in residential zones. As such the City of Prescott has adopted a new City license and regulation requirements for vacation rentals. The primary purpose of this regulation is to mitigate short-term rental type impacts on residential neighborhoods (e.g., noise, parking, trash, disorderly conduct, etc.).

Part of the City’s requirement is for vacation rentals to have a local contact person available twenty-four (24) hours per day, seven (7) days per week for the purpose of responding in person within forty-five (45) minutes to complaints regarding the condition, operation, or conduct of occupants of the vacation rental.

The local contact information for the vacation rental located at [124 Example Street/ Vacation rental address goes here] is:

Name:

24 Hour Phone Number:

Sincerely,

[Owner]